



West Hillhurst Skating Club Volunteer Policy

Applies to: all West Hillhurst Skating Club (WHSC) Jr/Int/Open StarSkate members

Implementation Date: September 1, 2026

Policy Statement:

The West Hillhurst Skating Club (WHSC or the Club) is a non-profit organization and is run by parent/member volunteers. Volunteers are essential to the operation of the WHSC. The combined efforts of all our members ensure the successful facilitation of our events and activities and aides in running the club without hiring staff, keeping fees affordable. It is an integral part of building our community and creates a fun, supportive environment for our skaters and families. Hundreds of hours go into running our club and each member and family is expected to volunteer their time.

Scope:

While the club asks for a volunteer bond (charged at the end of the year) as described below, the club would appreciate your volunteer time instead of your money. Without enough volunteers the club simply cannot operate. A volunteer doesn't have to be the parents of the skater – they can be grandparents, neighbours, relatives etc., but must be over the age of 16.

Required Volunteer Commitment per Skater per Year:

- **Skaters registered for fewer than 3 sessions/week:** 3 volunteer hours (or a \$200 bond value)
- **Skaters registered for 3 or more sessions/week:** 5 volunteer hours (or a \$250 bond value)
- **Upfront Opt-Out option (at time of registration):** Pay the \$200 or \$250 fee upfront to waive the hour requirement.

Families who do not fulfill their volunteer commitments will be charged a \$200 to \$250 bond fee on June 1, 2027, via the payment method on file. This charge is automatic unless extenuating circumstances are approved in advance by the WHSC Executive. Alternatively, members may select the "Opt-Out" option during registration to add this fee to their initial invoice. The Club Vice President will track hours per family; any unfulfilled commitments will be charged to the member's Uplifter Skater Account and must be paid before registering for the next season. Volunteer hours cannot be carried over to subsequent years. For families with multiple skaters, the requirement applies only to the single skater registered at the highest level.

Volunteer Opportunities:

Please find an overview of volunteering and fundraising opportunities, all of which will have varying time commitments and duties. These will be offered throughout the season and are subject to change. All volunteering opportunities will be managed through an online sign-up system.

Examples include, but are not limited to:

- Fundraising table 50/50 Raffle, Fundraising Holiday Candy table
- Skate-a-thon
- Bottle Drive

- CanSkate - Welcome Table / Name Tag Handout
- Holiday Show and Party
- Test Days - Ice Captain, Runner
- Competition Simulation Day
- Ice Show / Skater Showcase - Event planning, day of help
- AGM / Banquet - Event planning, day of help
- Board of Directors Role - role commitments vary.
- Off-Ice Helpers: Assisting coaches during sessions.
- Fundraising/Committee Roles: Various administrative or event-based tasks

Volunteer Safety & Insurance

We are committed to providing volunteers with safe working conditions. All off-ice volunteers are covered by the General Liability insurance and the Skate Canada Injury Benefit at no charge; any on-ice volunteers must have a current Skate Canada membership.

Who to contact: The West Hillhurst Skating Club Board Members are committed to making fundraising and volunteering easy and fun, if you have any suggestions or questions, please contact:
president@westhillhurstskating.com.